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Karen Alvord – Roseville  
Anthony DeMattei – Placer County  
Will Dickinson – SPMUD  
Bonnie Gore – Placer County  
Pauline Roccucci - Roseville

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**MINUTES OF BOARD OF DIRECTORS' MEETING  
June 26, 2025**

The regular meeting of the South Placer Wastewater Authority Board of Directors was called to order at 9:30 a.m. at the City of Roseville Corporation Yard, 2005 Hilltop Circle, Roseville, CA.

**Directors Present:**

Karen Alvord  
Will Dickinson  
Bonnie Gore  
Pauline Roccucci

**Staff Present:**

Osman Mufti, JPA Counsel  
Devin Whittington, Deputy Executive Director  
Pam Walsh, Board Secretary

**Directors Absent:**

Anthony DeMattei

**Staff Absent:**

Sean Bigley, Executive Director  
Dennis Kauffman, Chief Financial Officer

**Call To Order**

Director Roccucci called the South Placer Wastewater Authority Board meeting to order at 9:30 a.m.

**Roll Call**

Present: Dickinson, Gore, Roccucci  
Absent: DeMattei

Director Alvord was not present at the time of the initial roll call but arrived a few minutes later.

**Pledge of Allegiance**

Director Dickinson led the Pledge of Allegiance.

**Public Comment**

No public comments were received.

**Approval of Minutes, April 24, 2025**

Board Secretary, Pam Walsh, informed the Board there was an error in the April 24, 2025, minutes located on page 3, under item 2 (Equivalent Dwelling Unit). Under public comment, the sentence was revised to “Public comment was received by Chad Roberts from Hefner Law.”

With the noted change, a vote was taken as follows:

MOTION by Director Dickinson, seconded by Director Gore, to approve the April 24, 2025, minutes. The motion passed.

Vote:                   Ayes:   Alvord, Dickinson, Gore, Roccucci  
                              Nos:    None  
                              Absent: DeMattei

**Consent Calendar**

**BEGINNING OF RECEIVE AND FILE ITEMS**

**Item A. Investment Policy for FY 2025-2026**

**Item B. Investment Review**

**Item C. Rate Stabilization Fund Balances as of April 30, 2025**

Director Dickinson requested Item A (Investment Policy for FY 2025-2026) be removed from the Consent Calendar requesting further clarification regarding the diversity of investments. This will be brought to the Board again at the September 25, 2025, meeting.

MOTION by Director Gore, seconded by Director Dickinson, to approve the Consent Calendar with the removal of item A. The Motion passed.

Vote:                   Ayes:   Alvord, Dickinson, Gore, Roccucci  
                              Nos:    None  
                              Absent: DeMattei

No public comments were received on this item.

**END OF RECEIVE AND FILE ITEMS**

**Presentations**

**1. Resolution: Approval of Annual Operating Budget for FY 2025-2026**

City of Roseville Environmental Utilities Business Services Manager, Shane Whittington, requested the approval of the annual operating budget for FY 2025-2026 and to approve the additional debt service budget for fiscal year 2025.

Director Dickinson stated the JPA staff budget seemed to have doubled and asked for clarification regarding this. Mr. Whittington explained this is for internal support services provided by the City of Roseville for SPWA and the basis for the distribution for those support services is based on the portion of debt. He explained this is the same allocation methodology the City of Roseville uses for their Enterprise funds.

Director Gore noted, in the past, SPWA has used financial advisory services for items such as bonds and noticed there is no line item for this and asked for clarification. Mr. Whittington responded that financial advisory services are also used for connection fee studies and, because there were no studies planned for next year, there was a decision to not include this in the budget.

MOTION by Director Dickinson, seconded by Director Alvord, to approve Resolution 2025-09 to approve the operating budget for FY 2025-26 and additional debt service budget for FY 2024-25. The Motion passed.

Vote:           Ayes:   Alvord, Dickinson, Gore, Rocucci  
                  Nos:   None  
                  Absent: DeMattei

No public comments were received on this item.

## **2. Information: Equivalent Dwelling Unit (EDU) Update**

City of Roseville Wastewater Utility Manager, Tracie Mueller, provided an update on the Equivalent Dwelling Unit (EDU) study.

Mrs. Mueller stated CASA (California Association of Sanitation Agencies) predicted to decide within the next month whether they will share the results of their study.

Director Gore asked if staff would inform the Board as soon as this information was relayed by CASA and Mrs. Mueller assured her this would be done. Mrs. Mueller also said there would be a discussion regarding the next steps if CASA decides not to share this information.

Deputy Executive Director, Devin Whittington, added staff will more than likely be seeking some type of direction from the Board regarding this issue at the September 25, 2025, Board meeting.

No public comments were received on this item.

## **3. Information: Projects Update and Financial Summary**

Mrs. Mueller provided the financial status of on-going SPWA projects (13 active projects).

Mrs. Mueller also introduced her project managers who provided a synopsis of the projects they were overseeing, including City of Roseville Preventative Maintenance Supervisor, Jeremy Snyder, who reported on the Pleasant Grove Wastewater Treatment Plant Capacity Expansion Project, City of Roseville Wastewater Principal Engineer, Arashdeep Singh, who reported on the Wastewater Treatment Plant Capacity Evaluation and the Dry Creek Wastewater Treatment Plant Expansion Project, and City of Roseville Senior Engineer, Inderpreet Chaggar, who presented the Dry Creek Wastewater Treatment Plant Operations and Laboratory Building project.

During Ms. Chaggar's presentation, she indicated the cost of the project was being split between SPWA and the Regional Rehab fund (69% billed to SPWA and 31% billed to the Regional Rehab fund). Director Gore asked for clarification regarding what the Regional Rehab Fund consisted of. Mrs. Mueller explained this is a City of Roseville fund. The expansion portion of the project will be paid for by SPWA, while the replacement of the existing building will be paid by the City of Roseville.

Director Dickinson stated, when staff is added, electrical costs incurred, and additional chemicals need to be purchased, those type of things are related to operations and are paid for by customers' monthly service fees; however, the addition of a building to house staff and processes would be considered expansion, and that is paid by SPWA. He asked if his understanding of this was accurate and Mrs. Mueller confirmed it was.


Public comment was received by Bill Halldin, Councilmember with Rocklin City Council.

#### **Reports/Comments – Board Members/Staff**

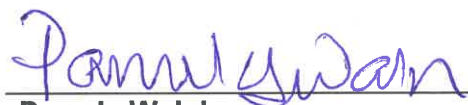
Deputy Executive Director Devin Whittington announced that City of Roseville Business Services Manager, Shane Whittington, had submitted his resignation with the City of Roseville, and Senior Environmental Utilities Business Analyst, Archana Wagley, will be filling in for Shane Whittington until the position has been filled.

#### **Adjournment**

The SPWA Board meeting was adjourned at 10:27 am



**Pauline Roccucci**  
**Chair**



**Pamela Walsh**  
**Secretary to the Board**